

## PLANNING BOARD ORDINANCE

1. Establishment. Pursuant to Maine Const. Art. VII - A and Title 30 MRS 1917, the Town of Holden hereby establishes the Holden Planning Board.
2. Appointment.
  - A. Appointments to the Board shall be made by the Selectmen.
  - B. The Board shall consist of seven (7) members.
  - C. The term of each member shall be five (5) years. The presently duly appointed and existing Planning Board for the Town of Holden is hereby established, and each member is hereby reappointed until such time as the Selectmen shall appoint his successor to serve for the unexpired remainder of his or her term.
  - D. The Selectmen shall appoint members upon the expiration of the term of such member or when a vacancy exists. When an appointment is made to fill an existing vacancy, the appointment shall be for the unexpired term of the vacated membership.
3. Organization and Rules.
  - A. The Board shall elect a Chairman and a Secretary from among its members. It may create and fill such other offices from among its membership as it may determine. The term of all such offices will be one (1) year. Members shall be eligible to succeed themselves in such offices. Such election shall take place at the regular meeting of the Board in the month of July each year or at an adjourned meeting thereof should a quorum not be present.
  - B. Any question of whether a member shall be disqualified from voting on a particular matter shall be decided by a majority vote of the members except the member who is being challenged.
  - C. The Board at the regular meeting in the month of July shall designate the regular monthly meeting date of the Board. The meeting date may be changed from time to time by a vote of at least four (4) regular members of the Board. The Chairman may call special meetings of the Board when he determines it necessary upon one day's notice to the membership of the Board.
  - D. No meeting of the Board shall be held without a quorum consisting of the four (4) members authorized to vote.
  - E. The Board shall adopt rules for transactions of business and the Secretary shall keep a record of its resolutions, transactions, correspondence, findings and determinations. All records shall be deemed public and may be inspected at reasonable times.

4. Duties: Powers.

- A. The Board shall be responsible for the preparation and amendment of the Comprehensive Plan for the Town of Holden as defined by Title 30 MRS Section 4961 as the same may be amended from time to time. The Board shall adopt such a plan after due consideration and after presentation at a public meeting after 10 (ten) days notice by publication in a newspaper of general circulation in Penobscot County. Once the Comprehensive Plan or an amendment thereof has been adopted by a majority vote of the Board, it shall be presented to the voters for the Town of Holden, and after adoption by the voters at a Town Meeting it shall be the Comprehensive Plan for the Town of Holden and shall be filed with the Town Clerk.
- B. The Board shall perform such duties and exercise such powers as are provided by the Holden Ordinances and the laws of the State of Maine.
- C. The Board shall perform as a study and planning agency, such studies and planning as may be referred to it from time to time by the Selectmen for the Town of Holden.
- D. The Board may obtain goods and services necessary to its proper function within the limits of appropriations made for the purpose.

Amended June 8, 1983